



Position Title: Preventable Chronic Disease Coordinator
Location: Ngaanyatjarra Lands
Reports to: Primary Health Manager
Award: Nurses Award 2010
Classification: Level 4

Summary of Role

To coordinate and facilitate the delivery of the Ngaanyatjarra Health Service (NHS) Preventable Chronic Disease Program (PCDP) across the Ngaanyatjarra Lands, utilising the recognised National Strategic Framework for Chronic Conditions 2018 the NHS Strategic Plan 2019-2021 and NHS Chronic Disease Action Plan 2019 as the foundations. Manage the Integrated Chronic Disease Care Program (ICDC) to ensure objectives of this program are being met. Coordinate Rheumatic Heart Disease Care of NHS clients.

Key Responsibilities and Accountabilities

- Take a lead role to implement pathways to ensure the PCDP approach to client care and service delivery across the NHS Lands.
- Maintain systems and processes to support the Pathways and embed the PCDP as routine clinical care.
- Coordinate care across range of multi-disciplinary services including access to GPs, visiting specialist services and allied health.
- Collaborate and work actively with CQI, ICDC and other Program coordinators.
- Provide training, ongoing education and feedback for RANS and other NHS staff in the PCDP, systems and processes.
- Monitor progress within the Programs utilising NKPIs and other health information, actively address barriers and provide reports as required.
- Ensure Visiting Chronic Disease Specialist visits run smoothly with appropriate preparation and follow up.
- Evaluate and review all NHS activities to ensure targets are met against the NHS Chronic Disease Management Action Plan.
- Attend meetings, activities, forums and conferences as relevant to the NHS PCDP.
- Provide on call for the clinics as required.

Selection Criteria

Essential

- Registered General Nurse with AHPRA.
- Have knowledge and experience in Preventable Chronic Disease frameworks and associated management systems and strategies.

Approved By:	Primary Health Manager	Revision No.	003
Date Approved:	August 2019	Next Review Date:	August 2021

- Highly developed interpersonal and communication skills to work across a multi-disciplinary workforce comprising people from language and culturally diverse backgrounds.
- Demonstrated understanding of issues affecting Aboriginal health, the principles of Primary Health Care and legislation governing work practice.
- Demonstrated ability to promote and manage change in a complex remote practice setting.
- Demonstrated knowledge and commitment to Quality Improvement, evidence based practice, research, education and professional development.
- Proficient in the application of a range of information technologies including patient information and other data managements systems.
- Current Manual WA Drivers Licence or the ability to obtain.
- Current National Police Clearance and WA Working with Children Clearance or the ability to obtain.
- Willingness to drive /fly regularly between remote community clinics. This involves driving on unsealed roads and flying in small aircraft.

Desirable

- Post graduate qualifications in Management, Rural and remote health, Chronic disease management or another relevant clinical discipline.
- Experience in working with Patient Information System 'Communicare'.
- Previous extensive experience in a remote Patient Health Care setting.

Approved By:	Primary Health Manager	Revision No.	003
Date Approved:	August 2019	Next Review Date:	August 2021