



Position Title: Tackling Indigenous Smoking Community Program Team Leader

Location: Warakurna, Ngaanyatjarra Lands, Western Australia

Reports to: Tackling Indigenous Smoking Regional Coordinator

Award: Aboriginal Community Controlled Health Services Award

Supervises: Tackling Indigenous Smoking Tobacco Action Workers

Summary of Role

The Ngaanyatjarra Health Tackling Indigenous Smoking program is part of a national program funded by the Department of Health to close the gap in Indigenous health outcomes by reducing smoking rates and risk of chronic disease in Indigenous Australians. The program aims to encourage and support people on the Ngaanyatjarra Lands to reduce their use of tobacco and to minimise harm caused by tobacco use, with a long-term goal of reducing the risk and burden of chronic disease.

The team utilises strategies of culturally appropriate community engagement to deliver health promotion activities, collaborate with local services and organisations and support the delivery of effective clinical intervention. The program aims to reduce uptake of smoking/tobacco use in youth, reduce the number of women using tobacco during pregnancy, reduce exposure of all community members to second hand smoke and promote quitting smoking.

Key Responsibilities and Accountabilities

To assist the Tackling Indigenous Smoking Regional Coordinator with the design, implementation and evaluation of the Tackling Indigenous Smoking program across the Ngaanyatjarra Lands.

To support Tackling Indigenous Smoking Tobacco Action Workers to implement community based initiatives to reduce the prevalence of smoking and reduce the harms of passive smoking.

Service Delivery

- Develop relationships and networks within the Ngaanyatjarra lands to build community support for Tackling Indigenous Smoking objectives.
- Deliver individual, group and community wide health promotion activities and programs to support reduced smoking rates and increase smoke free environments.
- Organise and participate in community events to support and deliver activities and messages encouraging healthy lifestyle behaviours and discouraging smoking.
- Develop culturally and locally appropriate health promotion resources and marketing material.
- Support community capacity building and preventative health initiatives consistent with the objectives of the Tackling Indigenous Smoking.
- Support the creation of healthy community environments by advocating for and implementing smoke-free areas.
- Collect data to assist in the evaluation of the Tackling Indigenous Smoking program.
- Develop and maintain service delivery records, collect data and prepare information for reports.
- Use the Ottawa Charter for Health Promotion and community development principles to inform approach.
- Promote and support smoke-free workplace strategies within NHS.
- Exemplify healthy lifestyle behaviours.
- Perform other duties as requested by the Tackling Indigenous Smoking Regional Coordinator.

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Mentoring and Support

- Engage community members to work as Tackling Indigenous Smoking Workers.
- Coordinate the activities of, and provide support to the Tackling Indigenous Smoking team in your community.
- Develop training and work plans and provide culturally appropriate and respectful support and mentoring for Tackling Indigenous Smoking team.
- Provide skills transfer and educational opportunities to Tackling Indigenous Smoking team.

Teamwork

- Collaborate effectively with other members of the Tackling Indigenous Smoking team to achieve program objectives.
- Work collaboratively with the Ngaanyatjarra Health staff members and external agencies working on the Ngaanyatjarra lands.
- Provide training, consultancy, resources and information in smoking prevention and cessation to health staff and staff from other agencies.
- Develop and maintain effective relationships with relevant individuals and organisations to promote the objectives of the Tackling Indigenous Smoking program.
- Facilitate effective communication and a positive and respectful work environment.

Professional Development

- Participate in appropriate training programs and networking opportunities, including national conferences, workshops and seminars.
- Attend professional development training as required by the Tackling Indigenous Smoking Regional Coordinator

Selection Criteria

Essential

- Qualification in a relevant field, e.g. Aboriginal health, health promotion, public health, health science, community development or equivalent relevant experience.
- Experience working with Aboriginal and Torres Strait Islander communities.
- Understanding of the social determinants of health and wellbeing of Aboriginal and Torres Strait Islander people.
- Understanding of the principles of health promotion.
- Demonstrated leadership ability.
- Ability and willingness to support and mentor less experienced colleagues.
- Understanding of the needs of the Aboriginal Health workforce.
- Ability to work independently and as part of a team.
- Good time and workload management skills.
- Effective communication skills – interpersonal, written and verbal.
- Computer proficiency in common office software programs.
- Commitment to ongoing personal and professional development.
- Exemplify non-smoking and healthy lifestyle behaviours.
- Current National Police Clearance, Drivers Licence & WA WWC Clearance.
- Ability to travel regional, remote and interstate on unsealed roads by 4WD or by light aircraft

Desirable

- Experience working in regional/remote settings.
- Experience developing effective programs and resources for Aboriginal people.
- Knowledge of smoking prevention and cessation programs.
- First Aid Certificate.

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